

MINUTES

Meeting: PEWSEY AREA BOARD
Place: Woodborough Club, Smithy Lane, Woodborough, Wilts SN9 5PL
Date: 8 January 2018
Start Time: 7.00 pm
Finish Time: 8.45 pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jerry Kunkler, Cllr Paul Oatway QPM and Cllr Stuart Wheeler

Wiltshire Council Officers

Peter Dunford- Community Engagement Manager
Jan Bowra- Local Youth Facilitator
Kev Fielding - Democratic Services Officer

Town and Parish Councillors

Wilcot and Huish PC - Dawn Wilson
Chirton and Conock PC - Vanessa Litherland
Charlton St Peter & Wilsford PC - Neil Golding & J Down
Pewsey PC – Peter Deck & Alex Carder
Shalbourne PC - Mike Lockhart
Rushall PC - Colin Gale
Upavon PC - Gerry Ward, Amanda Wernham
Marden PC – R Bushell
North Newton PC – Carolyn Whistler

Partners

Pewsey Community Area Partnership- Colin Gale, Dawn Wilson, Susie Brew

Others

Cheryl Underhill & Mike Way - Bouverie Hall

Total in attendance: 37

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
67	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Area Board Members, and Wiltshire Council officers present.</p>
68	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from: Terry Eyles – Pewsey Parish Council and John Brewin – Woodborough Parish Council.</p>
69	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the meeting held on Monday 6 November 2017 were agreed as a correct record and signed by the Chairman.
70	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
71	<p><u>Chairman's Announcements</u></p> <p>Chairman's announcements:</p> <ul style="list-style-type: none"> • Office of the Police and Crime Commissioner - Precept Consultation video was shown.
72	<p><u>Partner Updates</u></p> <p>Updates from partner organisations were received:</p> <p>Healthwatch Wiltshire – written report</p> <p>NHS Wiltshire Clinical Commissioning Group – written report</p> <p>Pewsey Community Area Partnership</p> <ul style="list-style-type: none"> • That the Pewsey Memory Café would be meeting on the third Monday of

	<p>the month at Pewsey Fire Station.</p> <ul style="list-style-type: none"> • That the report on the Heritage Action Zone had now been completed. • Everleigh Household Recycling Centre – Concerns were raised re the conditions and operation of Everleigh HRC since the new contractor had taken over its running. <p>Cllr Paul Oatway read out an email which highlighted the failings at Everleigh HRC over the period, Christmas/New Year 2017.</p> <p>It was agreed that the Pewsey Area Board members would meet with Tracy Carter - Director Waste & Environment, Wiltshire to discuss the failings at Everleigh HRC.</p> <p>The Chairman advised the Area Board meeting that he would invite Cllr Bridget Wayman - Cabinet Member for Highways, Transport and Waste, Wiltshire Council to the next Area Board meeting to discuss the issues raised at the Everleigh HRC.</p>
73	<p><u>Supporting those with SEND into Employment and Internships</u></p> <p>Marnie Kemp - Wiltshire Supported Internships gave a presentation that outlined the role of Wiltshire Supported Internships supporting those with SEND into employment and internships.</p> <p>Points made included:</p> <p>Wiltshire Employment Support Team is part of this wider team working in the SEND 0-25 service.</p> <p>We hold the contract for supported employment with adult care and we support the autism strategy.</p> <p>The team is made up of:</p> <ul style="list-style-type: none"> • Wiltshire Employment Support Team • Community Connecting • Wiltshire Supported Internships • Funded Travel Training • Get Connected (Wiltshire) <p>Wiltshire Supported Internships is a study programme for young people who have SEND and an EHC plan (My Plan), who want to move into employment and need extra support to do so.</p> <p>Why do we do it?</p>

	<ul style="list-style-type: none"> • Work plays a pivotal role in defining quality of life. • Level the playing field – Everyone should have the same opportunities to access employment. • Without support most of our customers would be unable to compete effectively to gain employment. • We love it! <p>The Chairman thanked Marnie Kemp for her presentation.</p>
74	<p><u>Update on the Local Youth Network and Youth Grants</u></p> <p>The minutes of the LYN Management Group held on 11 December were confirmed as the correct record.</p> <p>The Area Board members considered one grant application for youth funding:</p> <p>Decision Pewsey Vale YFC awarded £1,200 for a portable floodlights project.</p> <p>The Chairman thanked Jan Bowra – Locality Youth Facilitator for introducing the grant.</p>
75	<p><u>Community Area Grants</u></p> <p>The Area Board members considered seven applications for Community Area Grant funding.</p> <p>Decision Marden Parish Council requesting £234.50 towards Community Common Area Mowing Machine.</p> <p>Decision Wilsford Village Hall Committee requesting £1,000 towards repair of village hall flat roof.</p> <p>Decision Pewsey Childrens Carnival Club requesting £1,416 towards community marquees.</p> <p>Decision Stanton St Bernard Village Hall Committee requesting £979 towards village hall storage facility.</p> <p>Decision Pewsey Vale Tourism Partnership requesting £986 towards Bottlesford Phone Box Conversion to Tourist Information Kiosk.</p>

	<p>Decision Bouverie Hall Management Committee requesting £5,000 towards ladies toilet refurbishment.</p> <p>Decision Savernake Forest Scout Group requesting £1,000 towards site security fencing at Scout Hut HQ.</p>
76	<p><u>Update on Community Area Transport Group</u></p> <p>Colin Gale presented the minutes of the Pewsey CATG held on 6 December 2017 which were confirmed as the correct record.</p> <ul style="list-style-type: none"> • The final account for the village gates at Oare had come in over budget at £2,459.22, an overspend of £159.22. The CATG have agreed to pay this balance. <p>To recommend to the Area Board an allocation of £159.22 to settle this account – Agreed.</p> <p>Decision</p> <ul style="list-style-type: none"> • Rushall Elm Row – new footway from Church Lane to Bus Stop <p>To recommend to the Area Board an allocation of £1000.00 contribution for this Safety Audit – Agreed.</p> <p>Decision</p> <ul style="list-style-type: none"> • Woodborough – request for footpath provision on C261 <p>To recommend to the Area Board an allocation of £1150.00 contribution for this Survey – Agreed.</p> <p>The Chairman thanked Colin Gale for presenting the CATG minutes.</p>
77	<p><u>Update on Pewsey Vale Health and Wellbeing Centre</u></p> <p>Cllr Paul Oatway gave a brief update.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • The building works to deliver the new Vale Health and Wellbeing Centre was progressing well. The foundations had been laid and the new pool had been constructed. The steel frame for the new building was currently being constructed.

	<ul style="list-style-type: none"> • The build programme was estimated to conclude by the end of Summer 2018, and the centre would open to the public shortly after. • The contractor was regularly communicating with the neighbouring school and attended a recent assembly to update on the construction and health and safety matters. • The council's campus team, director and lead member visited the site pre-Christmas to view the build progress. <p>The Chairman thanked Cllr Oatway for his update.</p>
78	<p><u>Establishment of Health and Wellbeing Group for Pewsey community area</u></p> <p>The Community Engagement Manager advised that Pewsey was one of the few area boards in Wiltshire without a dedicated Health and Wellbeing Group.</p> <p>This function was previously delivered by the Pewsey Older Peoples Partnership, under the leadership of Age UK Wiltshire, however due to the redundancy of a key staff member the POPP meetings do not now have the dedicated resources necessary to continue.</p> <p>Wiltshire Council had devolved a modest revenue budget to each local Health and Wellbeing Group, this spending to be ratified by its Area Board, and had produced a generic Terms of Reference document to guide this work.</p> <p>Some initial ideas for the work programme of a Pewsey Health and Wellbeing Group, include:</p> <ul style="list-style-type: none"> - Nominating an Older Peoples Champion and a Carers Champion (could be the same person) - Supporting the DAA to create a dementia-friendly-community, running memory cafes, awarding good practice (see attached) etc - Building the Safe Places network - Championing mental health issues and running an awareness workshop - Supporting LINK schemes and community transport initiatives - Promoting public health messages, the work of the Health Trainer etc - Investigating a Mens Shed initiative - Monitoring and delivering JSA commitments around health and wellbeing - Other ideas from partner organisations <p>Decision</p> <ul style="list-style-type: none"> • That the Pewsey Area Board agrees to establish a sub-group to lead on the promotion of health and wellbeing in the Pewsey community area.

	<ul style="list-style-type: none"> • That a proposal be brought back to the March meeting to agree the use of unspent monies in the current financial year
79	<p><u>Urgent items</u></p> <p>The Community Engagement Manager introduced the 2018 Great British Spring Clean, an initiative by Wiltshire Council in conjunction with Keep Britain Tidy to engage communities in cleaning up their environment and to get involved in community litter picking events across the weekend of 2- 4 March 2018 and thereafter.</p> <p>A short film “Clean up Wilts” was shown, highlighting Wiltshire Council’s new initiative to reduce litter dropped in Wiltshire by residents and visitors, reduce fly-tipping in the county and make dropping litter an ethical issue. The campaign looked to change attitudes through education and encourage behavioural change.</p> <p>Promotional materials would be circulated when available and interested communities were encouraged to register their event in good time, to allow waste collection arrangements to be made.</p>
80	<p><u>Future Meeting Dates and Close</u></p> <p>The next meeting of the Pewsey Area Board was scheduled for Monday 5 March, 7pm at Burbage Village Hall.</p> <p>The Chairman thanked everyone for attending.</p>